

Taxation Division  
Post Office Box 3380  
Jefferson City, Missouri 65105-3380

MISSOURI DEPARTMENT OF  
**REVENUE**

Telephone: (573) 751-4876 Fax: (573) 522-1160

E-mail: [localgov@dor.mo.gov](mailto:localgov@dor.mo.gov)

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November 30, 2020

Dear Sir or Madam,

On July 21, 2020, the Department of Revenue informed you that it would no longer issue courtesy sales and use tax rate change letters to the businesses within your jurisdiction. While this process change will remain in effect, we wanted to provide you additional information related to the decision.

This change in procedure promotes a more efficient delivery of tax rate data. Each of the rate changes are posted on our website at least 15 days before their effective date. They are viewable to every business that makes sales within the state of Missouri. In addition, businesses that view their tax return in the MyTax Portal will see the most up-to-date rate is automatically provided for each of their registered locations. Electronically conveying this information ensures a faster delivery of the change in rates and a reduction in returned mail. All of these efficiencies also allow our local tax staff more time to focus on your specific needs and expedite sales and use tax distributions to your accounts.

We encourage each political subdivision to refer the businesses registered within their jurisdictions to <https://mytax.mo.gov>.

If you require additional information or have suggestions for future improvements, please contact our local tax unit at 573-751-4876 or at [localgov@dor.mo.gov](mailto:localgov@dor.mo.gov).

Sincerely,



Mark D. Godfrey  
Director, Taxation Division